

Biosecurity Checklist

Other Agri-Food Business Biosecurity Checklist

This document was adapted from the Canadian Food Inspection Agency's
"Assess the Risks on Your Farm – Biosecurity Checklist" – 2013-03-10

NOTE: This assessment is to help guide the applicant in determining their priorities for biosecurity funding. The applicant will not be penalized for answering "No" to any of the checklist items

1. Access Management

1.1 Designate distinct zones

Is the premises surrounded by a fence?		Yes	No
Is there a laneway or access gate that can be securely closed and locked?		Yes	No
Do the premises have a single entrance?		Yes	No
Is the entrance identified with signage?		Yes	No
Are there "biosecure zones" (zones with different levels of protection) identified on the premises?		Yes	No
Are the biosecure zone boundaries clearly identified with signs and/or markers?	N/A	Yes	No
Are "Restricted Access" areas labelled with signage?	N/A	Yes	No

1.2 Control movements into and between designated zones

Is the animal loading facility located in a separate zone from the main animal housing areas of the facility?		Yes	No
Do you have the capability to clean and/or disinfect vehicles on site?		Yes	No
Does each animal housing facility entrance have a transition or an ante-room area (area to remove outdoor footwear and or clothing)?		Yes	No
Are facilities present for hand washing at the entrances and exits for each animal housing area?		Yes	No
Are employees required to wash their hands when entering each barn or animal housing facility?		Yes	No
Are employees required to wear designated clothing that is dedicated to each animal housing unit/barn?		Yes	No
Is there a designated location for vehicles to be cleaned and/or disinfected separate from the animal housing facilities?	N/A	Yes	No

Are employees required to wear designated footwear and/or foot coverings for each animal housing unit/barn?	Yes	No
Are employees required to wash their hands when exiting each barn or animal housing facility?	Yes	No
Is visitor access to your animal housing facilities controlled?	Yes	No
Is a visitor log maintained?	Yes	No
Are visitors required to wear designated clothing at each site?	Yes	No
Are visitors required to wear designated footwear or foot coverings at each site?	Yes	No
Are visitors required to wash their hands when entering each barn or animal housing facility?	Yes	No
Are visitors required to wash their hands when exiting each barn or animal housing facility?	Yes	No

2. Animal Health Management

2.1 Manage animal movements

Are animal introductions and removals into and out of your site(s) recorded?	Yes	No
Are new animals isolated before introducing them to resident animals on each site?	Yes	No
Are new animals tested for diseases before introducing them to resident animals on each site?	Yes	No
Is the frequency of new animal introductions minimized, to reduce the risk of transmitting disease?	Yes	No
Are new animals purchased from suppliers with established disease control programs in place?	N/A	Yes No
Are animals that are returning from fairs, shows and exhibitions isolated before rejoining the rest of the resident animals on each site?	N/A	Yes No

2.2 Monitor animals for signs of disease

Do you regularly (at minimum once per year) consult with a veterinarian on the health of the animals?		Yes	No
Do you have a disease prevention or herd/flock health management plan in place?		Yes	No
Are animal health records kept up to date?		Yes	No
Are sick animals isolated from healthy resident animals?		Yes	No
Are investigations into animal deaths routinely performed?		Yes	No
Do you involve a herd/flock veterinarian in investigating animal deaths on your premises?		Yes	No
Does your farm or facility have an emergency response plan?		Yes	No
Do you have contact information for OMAFRA displayed in a place where all employees can locate it (1-877-424-1300)?		Yes	No
Do you have contact information for your CFIA district veterinarian displayed in a place where all employees can locate it?		Yes	No
Does your emergency response plan address plans for limiting the movement of animals or animal by-products, such as manure?		Yes	No
Does your emergency response plan address plans for limiting the movement of vehicles, equipment and materials?		Yes	No
Does your emergency response plan address plans for limiting the movement of people?		Yes	No
Are your employees/help (if applicable) familiar with your emergency response plan procedures?	N/A	Yes	No
Do you have contact information for your herd/flock veterinarian displayed in a place where all employees can locate it?	N/A	Yes	No

3. Operational Management

3.1 Properly dispose of deadstock

Do you have a written plan for disposing of deadstock?		Yes	No
Are deadstock records kept?		Yes	No
Are temporary deadstock storage areas and deadstock disposal areas managed to prevent scavengers and insects from accessing the carcasses?		Yes	No
Do deadstock records include diagnostic tests performed on deaths and test results (if applicable)?	N/A	Yes	No

3.2 Safely manage manure

Do you have a written manure management plan?		Yes	No
Is manure regularly removed from the animal housing facilities?		Yes	No
Is manure storage contained by a barrier or a bunker?		Yes	No
Is there physical separation between your on-site facilities and the manure storage site?		Yes	No
Is there sufficient distance between the manure storage site and the perimeter of your property lines?		Yes	No
Are storage sites equipped to contain run-off from open lots?		Yes	No
If the manure is intended for sale or further processing, is it moved directly off of your farm?	N/A	Yes	No
Is the manure produced on your farm/site applied only to your fields that you own/rent?		Yes	No
Are records kept on manure sales?	N/A	Yes	No
Are records kept on manure movements?		Yes	No

3.3 Keep premises, buildings, equipment and vehicles clean

Before entering the premises, are equipment and vehicles cleaned and disinfected?		Yes	No
Is there a designated cleaning area for equipment and vehicles entering the premises?		Yes	No

Is there a standard operating procedure (SOP) for cleaning procedures and mixing disinfectants?		Yes	No
Are barns and other buildings cleaned according to a fixed schedule?		Yes	No
Are production areas/animal housing areas and equipment cleaned regularly?		Yes	No
Is equipment shared with or borrowed from another site?		Yes	No
Are water lines and drinkers flushed and cleaned routinely?		Yes	No
Are all equipment and vehicles exiting the premises cleaned and disinfected?		Yes	No
Is there a designated cleaning area for equipment and vehicles exiting the premises?		Yes	No
If equipment is shared or borrowed is it cleaned and disinfected prior to use?	N/A	Yes	No
If equipment is shared or borrowed is it cleaned and disinfected after use?	N/A	Yes	No
Are all areas on your premises equipped with cleaning and disinfecting equipment?	N/A	Yes	No
Are feeders cleaned routinely?	N/A	Yes	No

3.4 Maintain the facilities in a state of good repair

Do you have a facility maintenance program?		Yes	No
Do you have a schedule that includes regular maintenance of buildings and mechanical equipment?		Yes	No
Are visual inspections routinely performed to identify damage?		Yes	No
Are driveways and roadways in good condition?		Yes	No
Are the fences surrounding the premises in need of repair?	N/A	Yes	No
Are the premises free of standing bodies of water (puddles, ponds)?		Yes	No
Are all waterlines into the production area checked and maintained regularly?		Yes	No

3.5 Obtain production inputs from a reliable source

Is water sourced from a municipal supply?		Yes	No
If water is derived from another source, is it treated?	N/A	Yes	No
Is feed purchased from a commercial supplier?		Yes	No
Is bedding purchased from a reputable supplier?	N/A	Yes	No
Is feed stored in a designated area away from wildlife and pests?		Yes	No
Is bedding stored in a designated area to prevent contamination?	N/A	Yes	No
Is bedding material replaced after animals are moved?	N/A	Yes	No
Is drinking water routinely tested for disease-causing organisms?	N/A	Yes	No

3.6 Control pests

Is overgrown vegetation cut/controlled near animal holding areas to discourage pests and wildlife?		Yes	No
Do entry points to animal housing areas, pens and barns close securely – e.g. latch or lock?		Yes	No
Are there measures in place to prevent birds from nesting in animal holding area?		Yes	No
Are insect control measures in place?		Yes	No
Are rodent control measures in place?		Yes	No

3.7 Plan and train

Is there a written biosecurity plan in place on the premises?		Yes	No
Are training sessions held regularly with staff members to review biosecurity protocols?		Yes	No
Have you developed your biosecurity plan in consultation with a veterinarian or an animal health expert?	N/A	Yes	No
Have you developed your biosecurity plan in consultation with your employees?	N/A	Yes	No
Have staff been trained on how to implement your biosecurity plan?	N/A	Yes	No